

# DISTRICT AND MUNICIPAL COURT MANAGEMENT ASSOCIATION

June 18, 2020  
Remote Zoom Meeting  
Annual Business Meeting Minutes

## Officers Present:

Dawn Williams - President  
Past President – Margaret Yetter  
President Elect – Patti Kohler  
Vice President – Kris Thompson  
Treasurer – Judy Ly  
Secretary – Maryam Olson

**Call to Order:** The meeting was called to order by President Dawn Williams

**Welcome and Introductions:** President Dawn Williams welcomes all members present and special guests, Judge Corinna Harn, Patti Kohler's family including: husband – Ron Kohler, son and daughter in law – Ian and Emily Kohler, son – Justin Kohler, brothers - Bob and Jack Burke, sisters – Joanna Ritchie and Nanette Mader.

**Approval of 2019 Minutes:** Updated minutes from the 2019 Annual Business meeting submitted by Maryam Olson. Dawn Williams asked for any changes or corrections. Hearing none, Dawn deemed the minutes approved.

**Treasurer Report:** Judy Ly submitted a written report via e-mail. No additions made. Kristi Schorn moved to approve the report; second by Kathy Seymour. Treasurer's report approved.

## Standing Committee Reports – verbal reports

**Conference and Education Committee:** Margaret Yetter reports on recap of conferences held. May 2019 annual conference was held at Heathman Lodge in Vancouver, WA. The theme was Promoting the Public's Trust and Confidence in the Court System. 122 participants attended – sessions recapped. May 2020 annual conference was cancelled – rescheduled for May 2021 – same location in Spokane, WA – same sessions as planned for 2020. AOC presented some of the sessions in the DMCMA webinars including – dealing with change, data clean-up, preparing for new CMS, legislative updates and DOL updates. Great turnouts in webinar sessions – 100 attendees. They are still available on Inside Courts for viewing. October 2019 was a great Regional training with Johnathan Lack – very well attended and received. Almost 200 participants attended in 6 locations. DMCMA would like to bring Mr. Lack back for future trainings. Spring Regionals for 2020 were canceled; Fall Regionals for 2020 are also canceled. AOC will be presenting the regional information via webinars. These will be 5 weekly sessions in October. Topics are: Ask an expert, JIS Accounting Q&A, WSP updates, person business rules, changing mindsets to prep for changing systems, Odyssey sneak peek and Tyler supervision, e-filing with Odyssey File and Serve.

Margaret thanks Ellen Attebery and Patsy Robinson, committee co-chairs and Pam, Angie and the AOC team for their help with the webinars.

**Legislative:** Kathy Seymour and Maryam Olson report on the main legislative bills from the short session. SHB1504 – Impaired Driving; SHB 2473 – Domestic Violence; SHB2567 – Courts-arrests; SHB2622 – Firearm Orders; and SSB 5640 – Youth courts. Kathy thanks the committee members and AOC for their help.

**Membership:** Mickey Zitkovich reports the numbers are the same as the previous year. No further report.

**Bylaws/Policy and Procedures:** Patti Kohler reports they may be making changes to the Regional Directors to add a King County area. Will discuss at the next board meeting.

**Technology:** Uneek Maylor reports on looking at vendors to complete the website. \$950 to completely build the website. The package included everything people have requested – yet some questions still remain – waiting to hear from the vendor on more information. Will continue to discuss updates at upcoming board meetings.

**Special Acknowledgements:** Dawn Williams thanks the Regional Directors – Central East Director - Diana MacKenzie; Central West Director – Amy Knutsen; Northwest Director – Mickey Zitkovich; Northeast Director – Terri Cooper; Southwest Director – Maryam Olson; Southeast Director – Krissy Chapman. Dawn also thanks the members of the Executive board: Secretary - Maryam Olson; Treasurer - Judy Ly; Vice President – Kris Thompson; President Elect – Patti Kohler; Past President – Margaret Yetter. Dawn Williams thanks standing committee chairs and co-chairs.

**President’s Award:** Dawn Williams recognizes Margaret Yetter as the recipient of the President’s Award and thanks her for her work and dedication.

**Certification of Regional Directors:** Dawn Williams acknowledges the 2020-2021 regional directors: Central East Director - Diana MacKenzie; Central West Director – Amy Knutsen; Northwest Director – Mickey Zitkovich; Northeast Director – Terri Cooper; Southwest Director – Maryam Olson; Southeast Director – Krissy Chapman. Bonnie Woodrow motions to certify the selected regional directors. Margaret Yetter seconds the motion. The motion is carried. Judge Corinna Harn administers the oath.

**Election of Officers:** Dawn Williams announces all elections are uncontested. Per DMCMA Bylaws and Robert’s Rules of Order, if an election is uncontested, a call for unanimous vote may be made by any member in good standing.

**Secretary:** Maryam Olson from Olympia Municipal Court has been nominated. LaTrisha Kinlow makes a motion to close nominations and cast a unanimous ballot for Maryam Olson for Secretary. Frankie Peters seconded motion. The motion is carried.

**Treasurer:** Judy Ly from Pierce County District Court has been nominated. Michael Malone makes a motion to close nominations and cast a unanimous ballot for Judy Ly for Treasurer. LaTrisha Kinlow seconded motion. The motion is carried.

**Vice President:** Ellen Attebery from Puyallup Municipal Court has been nominated. Margaret Yetter makes a motion to close nominations and cast a unanimous ballot for Ellen Attebery for Vice President. LaTrisha Kinlow seconded motion. The motion is carried.

**President Elect:** Kris Thompson from Whitman County District Court has been nominated. Kathy Seymour makes a motion to close nominations and cast a unanimous ballot for Kris Thompson for President Elect. LaTrisha Kinlow seconded motion. The motion is carried.

**President:** Patti Kohler from King County District Court who served as President Elect this year will automatically advance to the office of President for the 2020-2021 term.

**Installation of the Officers:** Judge Corinna Harn administers the Oath of Office to newly elected officers.

**Outgoing President Presentation:** Margaret Yetter presents Dawn Williams with an award for her dedicated service as the president of DMCMA. Margaret gave remarks and gratitude to Dawn. Dawn Williams gives outgoing remarks.

**Introduction of New President:** Dawn Williams passes the gavel to incoming President Patti Kohler. Judge Corinna Harn introduces, makes special remarks and congratulates President Patti Kohler. Patti Kohler accepts her position as DMCMA President and addresses members and gives her remarks.

**New/Old Business:** None

Margaret Yetter moves to adjourn the meeting, Kris Thompson seconds the motion. Dawn Williams adjourns the meeting.

Respectfully submitted,  
Maryam Olson  
2020 DMCMA Secretary