



## DISTRICT AND MUNICIPAL COURT MANAGEMENT ASSOCIATION

**May 9, 2023**

### Annual Business Meeting Minutes

#### **Officers Present:**

1. Ellen Attebery, President
2. LaTricia Kinlow, President Elect
3. Jennefer Johnson, Vice President
4. Kris Thompson, Past President
5. Bonnie Woodrow, Treasurer
6. Maryam Olson for Serena Daigle, Secretary

**Call to Order:** 12:31 p.m. the meeting was called to order by President Ellen Attebery.

**Welcome and Introductions:** President Ellen Attebery welcomes all members present and special guests, Judge Andrea Beall – Puyallup Municipal Court; Judge Kimberly Walden – Tukwila Municipal Court; Judge Rebecca Robertson – King County District Court. LaTricia Kinlow introduces her clerk, Valerie Marino, husband and daughter. Ellen Attebery recognizes past presidents: 2005-2006 – Margaret Yetter; 2007-2008 – Kathy Seymour; 2012-2013 – LaTricia Kinlow; 2014-2015 – Suzanne Elsner; 2018-2019 - Margaret Yetter; 2021-2022 – Kris Thompson.

**Approval of the Agenda:** After no changes, Ellen Attebery approves the agenda.

**Approval of 2022 Minutes:** Minutes from the May 18, 2022 Annual Business meeting were submitted by Secretary Serena Daigle. Margaret Yetter makes a motion to approve the minutes, LaTricia Kinlow seconds the motion. Meeting minutes are approved.

**Treasurer Report:** Treasurer's report submitted by Bonnie Woodrow, stating balance of \$62,250.80. Kathy Seymore motions to approve the treasurers report; Kris Thompson seconds the motion. Treasurer report is approved.

#### **Standing Committees**

Standing Committee reports were submitted in the conference packet. Ellen Attebery makes an amendment – the Southeast Regional position is not vacant – this is held by Kelly Fields.

Trish Kinlow provided a copy of the bylaws. Lillian Hawkins makes a motion to approve the new drafted bylaws; Suzanne Elsner seconds the motion. Trish Kinlow will be sending the newly approved bylaws to members, and they will be on the new website.

**Special Acknowledgments:** Ellen Attebery thanks standing committee chairs and co-chairs: Conference Committee – Margaret Yetter and Amy Knutsen; Education Committee – Margaret Yetter and Lillian Hawkins;

Membership Committee – Mickey Zitkovich; Legislative Committee – Kathy Seymour and Maryam Olson; Technology Committee – Uneek Maylor and Kanani Johnson; Diversity, Equity, and Inclusion Committee – Lillian Hawkins and Misty Robinson. Ellen also thanks the Regional Directors – Central King Director – Kanani Johnson; Central East Director – Mary Beth Phillips; Central West Director – Amy Knutsen; Northwest Director – Mickey Zitkovich; Northeast Director Sherry Hanson; Southwest Director Maryam Olson; Southeast Director Kelly Fields.

Ellen Attebery thanks Executive Officers: Past President – Kris Thompson – loyalty; Vice President – Jennefer Johnson – indomitable spirit; Treasurer – Bonnie Woodrow – focus; Secretary – Maryam Olson – mindset; President Elect – LaTricia Kinlow – difference maker.

Ellen recognizes those members who have completed the CCM/CCE program.

Kanani Johnson presents the awards for the nominations by members by their peers:

Most Valuable Court Contributor – LaTricia Kinlow  
Coach/Mentor of the Year – Alicia Hensley  
Early Career Excellence – Ellen Attebery  
Champion of Change – Bonnie Woodrow  
Distinguished Service – Tukwila Municipal Court  
Lifetime Achievement – Margaret Yetter

Ellen Attebery thanks the following for their contributions to DMCMA:

Kanani Johnson – Uneek Maylor – Technology Committee  
Dee Morrill – Courts Helping Courts Committee  
Kathy Seymour and Maryam Olson – Legislative Committee  
Mickey Zitkovich – Membership Committee  
Pam Dittman - AOC

**President’s Award:** Ellen Attebery recognizes Frankie Peters and Margaret Yetter as the recipients of the President’s Award.

Ellen Attebery recognizes those who are planning to retire in 1-5 years.

**Certification of Regional Directors:** Ellen Attebery advises that the president elect – LaTricia Kinlow has appointed the regional directors from each region. Ellen acknowledges the 2023- 2024 regional directors: Central King – Kanani Johnson; Central East – Mary Beth Phillips; Central West – Amy Knutsen; Northwest – Mickey Zitkovich; Northeast – Sherri Hansen; Southwest – MiHa Kapaki; Southeast – Kelly Fields. Lillian Hawkins motions to certify the selected regional directors. Uneek Maylor seconds the motion. The motion is carried.

**Election of Officers:** Ellen Attebery announces candidates for each position and requests any nominations from the floor. No contested elections this year, based on bylaws, will call for unanimous vote.

**Secretary:** Candace Enders from Kent Municipal Court nominated. After hearing no further nominations from the floor, Margaret Yetter makes a motion to close, and a unanimous vote be cast for Candace Enders for Secretary. Niki Meister seconded motion. The motion is carried.

**Treasurer:** Bonnie Woodrow from Renton Municipal Court nominated. After hearing no further nominations from the floor, Kathy Seymour makes a motion to close, and a unanimous vote be cast for Bonnie Woodrow for Treasurer. Mickey Zitkovich seconded motion. The motion is carried.

**Vice President:** Therese Murphy from Yakima County District Court nominated. After hearing no further nominations from the floor Kelly Fields makes a motion to close, and a unanimous vote be cast for Therese Murphy for Vice President. Sherry Hanson seconded motion. The motion is carried.

**President Elect:** Frankie Peters from Thurston County District Court nominated. After hearing no further nominations from the floor, Kanani Johnson makes a motion to close, and a unanimous vote be cast for Frankie Peters for President Elect. Maryam Olson seconded motion. The motion is carried.

**President:** LaTricia Kinlow from Tukwila Municipal Court who served as President Elect this year will automatically advance to the office of President for the 2023-2024 term.

**Installation of the Officers:** Judge Walden administers the Oath of Office to newly elected officers and regional directors present.

**Outgoing President Presentation:** Kris Thompson presents Ellen Attebery with an award for her dedicated service as the president of DMCMA.

**Introduction of New President:** Ellen Attebery recognizes the accomplishments of 2022-2023 and the challenges to come. Ellen passes the gavel to incoming President, LaTricia Kinlow.

Judge Andrea Beall recognizes Ellen Attebery and her accomplishments.

Judge Kimberly Walden introduces, makes special remarks, and congratulates President LaTricia Kinlow. LaTricia Kinlow accepts her position as DMCMA President addresses members and gives her remarks.

**New/Old Business:**

Uneek Maylor gives an update on the website for DMCMA – [dmcma.org](http://dmcma.org)

LaTricia Kinlow advises of the funding received by AOC for the integration for OCourt.

Ellen Attebery adjourns the meeting – 1:39 p.m.

Respectfully Submitted,  
Maryam Olson for Serena Daigle  
2022-2023 DMCMA Secretary